

**District Health & Family Welfare Society District Bhiwani**

F. W. S Bhiwani invites applications for the following posts under NHM purely on contract basis initially up to 31-03-2020. The numbers and details of various posts are as under :-

Sr.No.	Designation	No./Categories of Posts	Age	Pay per Month (as per NHM Service Bye Laws)	Qualification	Written Test Date (Timings-09:00 am)
1	Fleet Manager (RTS)	01 (Gen)	18-42	12500/-	(i) MBA with computer knowledge (Should be able to work on MS Word, MS Excel, and MS Powerpoint) (ii) Hindi/Sanskrit up to Matric. (iii) One year post qualification experience	05.07.19
2	District Account Manager	01 (Gen)	18-42	18460/-	(i) Chartered Accountant with one year experience with working knowledge of computerized accounting system (Tally) OR M. Com. with at least 55% marks and with at least two years working experience and knowledge of computerized accounting system(Tally) (ii) Hindi/Sanskrit upto matric.	05.07.19
3	Trained general Nurse/ Psychiatric Nurse (DMHP)	01 (Gen)	18-42	13500/-	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	09.07.19
4	Community Nurse (DMHP)	01 (Gen)	18-42	13500/-		09.07.19
5	Staff Nurse-Female (PHC Chang, Barwa, Biran, Gurera, Dhani Mahu, Maternity Ward, CH- Bhiwani)	05 (Gen), 01 (SC)	18-42	13500/-		09.07.19
6	MPHW (F)	25 (04-Gen, 07- Gen-ESM, 03- SC, 02-BCA, 05 BCA-ESM, 04- BCB-ESM)	18-42	9840/-	(i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	11.07.19
7	Nutrition Counsellor (NRC)	1 (Gen)	18-42	9840/-	(i) Masters degree in Food and Nutrition/Public Health Nutrition with one year experience OR Post Graduate Diploma in Dietetics / Public Health Nutrition with two years experience. (ii) Excellent Interpersonal Communication Skills. (iii) Appreciation of, and sensitivity to local cultural issues related to IYCF activities and Nutrition. (iv) Fluency in Hindi, English & other local languages. (v) Basic knowledge of Excel, Word & PowerPoint. (vi) Hindi /Sanskrit up to Matric.	16.07.19
8	Pharmacist	02 (01-BCA, 01- Gen-ESM)	18-42	11170/-	ESSENTIAL: (i) 10+2 with Science (Physics & Chemistry). Diploma in Pharmacy from Recognized Institute. (ii) Registered as Pharmacist with Haryana Pharmacy Council under section 31 (a) or 31 (c) or 32 (a) of the Pharmacy act, 1948 as applicable to Haryana State. DESIRABLE: (i) Computer proficiency with familiarity of Data management and commonly used packages like MS word, Power Point and Excel etc. (ii) Knowledge of Hindi up to Matric standard.	16.07.19
9	Coordinators(RBSK)	01 (Gen)	18-42	9840/-	(i) MBA/ Master in Public health (MPH)/ Master in disability rehabilitation administration (MDRA) with 1-2 years experience in health related social activities. (ii) Hindi/Sanskrit up to Matric.	18.07.19

10	Audiologist & Speech therapist (DEIC)	01 (Gen)	18-42	13830/-	(i) B.A.S.L.P/ B.Sc. (Speech & Hearing)/ B.Sc. ASLP and registered with RCI (ii) Hindi /Sanskrit up to Matric.	18.07.19
11	District Programme Coordinator (RNTCP)	01 (Gen)	18-42	12500/-	Essential (i) MBA/PG Diploma in management/ health administration from a recognized institute / university. (ii) At least 1 year of work experience Desirable (i) Preference will be given to those who have worked in the field of Development/ Health at District / State level. (ii) Basic knowledge of computers	18.07.19
12	Clinical Psychologist (DMHP)	01 (Gen)	18-42	16090/-	(i) Post graduate Degree in Psychology or applied psychology and a master of Philosophy in Medical and Social Psychology or Master of Philosophy in mental health and social psychology obtained after completion of a full time course of two years, which includes supervised clinical training approved and recognized by the Rehabilitation Council of India. (ii) Hindi /Sanskrit up to Matric.	23.07.19
13	Monitoring & Evaluation Officer (DMHP)	01 (Gen)	18-42	12500/-	Essential (i) Graduation in any subject from a recognised university. (ii) Hindi/Sanskrit upto matric. (iii) Knowledge of window based packages/application. Desirable: (i) Two year experience of working in a health care institution	23.07.19
14	Senior DOTS Plus TB-HIV Supervisor (RNTCP)	01 (Gen)	18-42	11170/-	Essential. (i) Graduate. (ii) Certificate course in computer operation (minimum two months). (iii) Permanent two wheeler driving license & should be able to drive two wheeler (iv) Good communication skills in local language & willing to travel in the area of work (v) Hindi/Sanskrit upto matric Desirable (i) At-least 2 years of work experience under RNTCP or 5 years experience in any public health programme in a supervisory capacity.	23.07.19
15	Ayush Medical Officer Male	01 (BCA)	18-42	18750/-	(i) A Degree in Ayurveda System of Medicines from any University/ Institution recognized by the Government and Registered with the Board of Ayurveda and Unani System of Medicine Haryana OR A Degree or Diploma of not less than 4 years duration in Homeopathy from the Institution mentioned in the second and third Schedule of Homeopathy Central Council Act 1973. Registered with State/Central Council of Homeopathy System of Medicine. Haryana, Panchkula. OR A Degree in Unani Tibbia from any University/Institution recognized by the Government and Registered with the Board of Ayurveda and Unani System of Medicine Haryana. (ii) Hindi/Sanskrit upto Matric.	25.07.19
16	Adolescent Health Counselor	01 (SC)	18-42	9840/-	(i) Masters in Psychology/Sociology/Social Work/Child development. (ii) Preference will be given to Candidates with experience in field of counseling. (iii) Computer literate. (iv) Hindi /Sanskrit up to Matric.	25.07.19
17	Eye Donation Counsellor (NPCB)	1 (Gen)	18-42	7580/-	Essential: (i) Graduate degree in sociology/social work/arts/science recognized by respective University (ii) Hindi /Sanskrit up to Matric. Desirable: (i) Excellent communication skills (ii) Familiarity with computer and internet use (iii) Experience in health communication and/or counseling	30.07.19

18	District PPM Coordinator (RNTCP)	01 (Gen)	18-42	12500/-	Essential (i) Post Graduate. (ii) One year Experience of working in field of Communication /ACSM / PublicPrivate Partnership /Health projects / programs (iii) Permanent two wheeler driving license & should be able to drive two wheeler (iv) Hindi/ Sanskrit upto Matric Desirable (i) Preference to those who have worked in RNTCP. (ii) Certificate /Diploma /Degree/Masters holders in Social Sciences/ Mass Media /Communication /Rural Development Advocacy /Partnerships / related field. (iii) Basic knowledge of computers	30.07.19
19	STLS (RNTCP)	01 (Gen)	18-42	7580/-	Essential (i) Graduate. (ii) Diploma in Medical Laboratory technology or equivalent from a govt recognized institution. (iii) Permanent two wheeler driving license & should be able to drive two wheeler. (iv) Certificate course in computer operations (minimum two months) (v) Hindi /Sanskrit upto matric. Preferential (i) Minimum one year experience in RNTCP	01.08.19
20	TBHV (RNTCP)	01 (Gen)	18-42	7580/-	(i) Graduate OR Intermediate (10 + 2) and experience of working as MPW/ LHV/ ANM/ Health worker/ Certificate or higher course in Health Education/ Counselling OR Tuberculosis health visitor's recognized course. (ii) Certificate course in computer operations (minimum two months) (iii) Hindi/Sanskrit up to Matric.	01.08.19
21	Medical Record Assistant/ Case Registry Assistant (DMHP)	01 (Gen)	18-42	7580/-	Essential: (i) Higher secondary and knowledge of windows based packages/ applications. (ii) Hindi /Sanskrit up to Matric. Desirable: (i) One year experience of working in a health care institution	06.08.19
22	Psychiatric Social Worker (DMHP)	01 (Gen)	18-42	12500/-	(i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric.	06.08.19
23	Accounts Assistant	4 (01-SC, 02-BCA, 01-BCA-ESM)*	18-42	12500/-	(i) B.Com with at least 55% marks. (ii) Hindi/Sanskrit upto matric. (iii) Knowledge of Tally ERP.9 Software (Certificate for the same is required) (iv) One year post qualification experience related to accounts	13.08.19

Application form may be downloaded from [www.nrhmharyana.gov.in](http://www.nrhmharyana.gov.in) and duly filled and signed by the candidates in their own handwriting in capital letters should be submitted till 02.07.2019 before 05:00 PM to :

The Dy. Civil Surgeon-NHM, Room No. 225, O/o Civil Surgeon, Civil Hospital, Bhiwani.

The fee (Non-refundable) of Rs. 200/- per application for general categories and Rs. 100/- for other reserved categories must be attached with each application form in shape of Demand Draft in favour of "District Health & Family Welfare Society (User Charges), Bhiwani". No Cheque/Cash will be accepted.

Candidate should mention his name, father name, category (Gen/Gen-ESM/SC/BCA/BCA-ESM/BCB/BCB-ESM etc.) and post applied for on the back side of demand draft. Demand Draft must be issued between the date of advertisement published and closing date. The application form without prescribed fee will be rejected. The candidate should specify on the top of the Application- Name of the post applied for and Category. The candidates are advised to regularly visit at [www.nrhmharyana.gov.in](http://www.nrhmharyana.gov.in) for further information. No individual correspondence will be made by the district Authorities.

**Civil Surgeon-Cum- Chairman (E)**  
**DH&FWS, Bhiwani**

### IMPORTANT INSTRUCTIONS

- One Application will be considered for one post only. Application form without having the post name and category/serial number will be rejected.
- Screening test will be held for all the candidates appearing for the concerned posts. Those candidates who are unable to get 40% or less mark in screening/proficiency test would not be shortlisted for further test/interview.
- Four times candidates of the post advertised will be shortlisted after screening test on merit basis and computer test (Typing Tutor Test and MS word, Excel, email etc.) will be conducted for these candidates only.
- Full particulars along with contact no., email id, Postal address with PINCODE, two Passport size photo and attested copies of Educational Qualification & Govt. & Semi Govt. Experience should be attached with the application.
- Experience only from Govt. & Semi Govt. institution will be considered.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area (District Bhiwani) and proof of residence (Domicile, Ration Card, Voter Card, Passport, Driving License) will be required. In case of married female candidate, after marriage residence proof will be considered for local area weightage.
- If the candidate had done his/her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council/Bureau or joint committee of DEC, UGC and AICTE as the case may be. It will be responsibility of the applicant to produce the proof of approval of his/her degree/diploma from above mentioned authorities as the case may be. The qualification should be completed before closing date of submission of application.
- District authorities has right to reject any application if found improper or having misleading information. District Health & Family Welfare Society, Bhiwani has right to cancel any post/written test & interview at any time without specifying any reason and No claim will be entertained in this regard.
- Number of Posts can be increased or decreased by District Authorities.
- Post of reserve category will be filled up as per Haryana Government reservation policy. Applicant should bring proof of reserved category in original at the time of interview and attach the self-attested photocopy with application form.
- Transfer of a contractual employee shall not be permitted from one place to another except in public interest (as per service bye laws).
- Any additional work/placement under NHM can be assigned by appointing authority. Contract may not be renewed automatically and Civil Surgeon has the right to terminate the contract immediately if performance is found unsatisfactorily.