

District Health & Family Welfare Society District Charkhi Dadri

D.H. & F.W. Society Charkhi Dadri invites applications for the following posts under NHM purely on contract basis initially up to 31-03-2019 or as per ROP 2018-19 whichever is earlier. The numbers and details of various posts are as under :-

Fee: 200/- per application by way of cash receipt.

Last date for apply-27.09.2018 (till 03:00 PM)

Cat. No.	Name of Post	No. of Post	Eligibility & Experience	Written Test/Interview Date
1	District Programme Manager	01-Gen	(i) MBA (Master of Business Management) (ii) Hindi/Sanskrit upto matric. Entry Level Pay/remuneration- 18460/- Per Month	01.10.2018
2	District Accounts Manager	01-Gen	(i) Chartered Accountant with one year experience with working knowledge of computerized accounting system (Tally) OR M. Com. with at least 55% marks and with at least two years working experience and knowledge of computerized accounting system (Tally). (ii) Hindi/Sanskrit up to matric. Entry Level Pay/remuneration- 18460/- Per Month	04.10.2018
3	District ASHA Coordinator	01-Gen	Essential Qualification: (i) Master degree in Sociology or Social Work or Rural Development or Public Administration or Public Health (ii) At least 2 years post-qualification experience in management/ coordination of community processes programmes or community mobilization or related field activities with a minimum of 01 year experience in health sector. (iii) Hindi/Sanskrit up to matric. Desirable Qualification: (i) Familiarity with/having worked in community health worker programmes, or on empowerment of health volunteers or health projects involving GO-NGO cooperation at the State level. (ii) Experience of having worked as State Level Trainer in Community Processes or Rural Development and as organizer of training programmes at State level is essential. (iii) Computer proficiency with familiarity of data management and commonly used packages like MS Word, Excel, power point etc. (iv) Higher academic qualification will be given preference. Entry Level Pay/remuneration- 7960/- Per Month	08.10.2018
4	RBSK - Coordinator	01-Gen	(i) MBA/ Master in Public health (MPH)/ Master in disability rehabilitation administration (MDRA) with 1-2 years experience in health related social activities. (ii) Hindi/Sanskrit up to Matric. Entry Level Pay/remuneration- 9840/- Per Month	11.10.2018
5	Fleet Manager	01-Gen	(i) MBA with computer knowledge (Should be able to work on MS Word, MS Excel, and MS Powerpoint) (ii) Hindi/Sanskrit up to Matric. (iii) One year post qualification experience Entry Level Pay/remuneration- 12500/- Per Month	15.10.2018

Application form complete in all respects duly filled in and signed by the candidates in their own handwriting in capital letters should be submitted till 27.09.2018 upto 03:00 PM to :

The Dy. Civil Surgeon-NHM, Room No. 143, O/o Civil Surgeon, Civil Hospital, Charkhi Dadri.

The candidate should specify on the top of the Application- Name and category of the post applied for:

The candidates are advised to regularly visit at www.nrhmharyana.gov.in for further update. No individual correspondence will be made by the District Authorities.

General Instructions:

- The prescribed essential qualification does not entitle a candidate to be called for interview. The District Authorities may short list the candidates for interview by holding a written examination. The decision of the District Authorities in all matters relating to acceptance or rejection of an application/entire selection process, and eligibility/suitability of the candidates, etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
- One application will be considered for one post only.
- No TA/DA will be paid for coming for Test/interview.
- Post can be increased/decreased or abolished at any time.
- Selection process will be done as per NHM guidelines.
- The candidates are advised to attach self- attested photocopy of essential qualification certificates/diploma/degree, caste/reservation/experience certificate with the application form, no any additional documents will be accepted after submission of application form.
- The candidates, who have obtained degrees or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised.
- The applications received through post/courier, after the last date i.e. 27.09.2018 will be not be entertained.


 Civil Surgeon-cum-Chairman (F)
 D.H. & F.W.S. Charkhi Dadri