

District Health and Family Welfare Society

O/o CIVIL SURGEON SECTOR 6 PANCHKULA

ADVERTISEMENT

Eligible candidates may appear in the office of Civil Surgeon, A Block, 5th Floor, premises of Civil Hospital, Sector-06, Panchkula for the below mentioned posts under National Health Mission. Posts are purely on contractual basis for fixed contract period upto 31-03-2019 or subject to approval of posts in the ROP 2018-19 whichever is earlier. Application forms will be accepted only between 10:00 am to 11:00 am on interview date.

Sr. No.	Name of the post	No. of Posts	Qualification Eligibility	Age Limit	Honorarium	Date of Interview
1.	Medical Officer	(01 post for Polyclinic-26, Panchkula)	Essential Qualifications: (i) M.B.B.S. from a recognized institute, register with Haryana Medical Council / MCI. Desirable. Knowledge of Hindi up to Matric Standard.	Up to 65 years	Rs. 50,000/- per month	02-08-2018
2.	District Program Coordinator	(1 Post for O/o, Civil Surgeon, Sector-06, Panchkula) (RNTCP)	Essential Qualification (i) MBA /PG Diploma in management / Health Administration from a recognized institute/University (ii) At least One year of work experience. Desirable. (i) Preference will be given to those who have worked in the field of Development /Health at District /State level. (ii) Basic knowledge of Computers.	Up to 42 years	Rs. 12500/- per month	02-08-2018
3.	Block Asha Coordinator	(1 Post for CHC Kalka)	Essential Qualification/ Requirements - (i) Bachelor degree in arts having optional subject of Sociology/Psychology/Rural Development (ii) At least 1 year post-qualification experience in community mobilization or related field activities in health sector. (iii) Hindi/Sanskrit upto matric. Desirable Qualification (i) Work experience in empowerment of health volunteers or in NGO health projects or in involvement of PRIs in developmental programmes (ii) Sensitivity and experience of working on issues related to community mobilization and coordination in health programmes at the grassroots set-up (iii) Working knowledge of Computer programme and commonly used packages like MS Word, Excel.	Up to 42 years	Rs. 7580/- per month	02-08-2018

4.	Nutrition Counsellor, NRC	(1 Post for Civil Hospital, Sector-06, Panchkula)	<p>i) Masters degree in Food and Nutrition/Public Health Nutrition with one year experience OR Post Graduate Diploma in Dietetics / Public Health Nutrition with two years experience.</p> <p>(ii) Excellent Interpersonal Communication Skills,</p> <p>(iii) Appreciation of, and sensitivity to local cultural issues related to IYCF activities and Nutrition,</p> <p>(iv) Fluency in Hindi, English & other local languages.</p> <p>(v) Basic knowledge of Excel, Word & PowerPoint.</p> <p>(vi) Hindi /Sanskrit up to Matric.</p>	Up to 42 years	Rs. 9840/- per month	07-08-2018
5.	Account Assistant	(1 Post for CHC Kalka)	<p>Essential Qualifications:</p> <p>(i) B. Com with at least 55% marks. Knowledge of Tally ERP 9 Software (Certificate for the same is required)</p> <p>(ii) One year post qualification experience related to Account works.</p> <p>(iii) Hindi/Sanskrit up to Matric.</p>	Up to 42 years	Rs. 12500/- per month	07-08-2018

Important Instructions:-

1. No TA/DA will be paid for coming for interview.
2. Post mentioned at Serial No.1,3,5 if not filled on the above mentioned interview date or falls vacant then Walk-in Interview will be held on 10th of every month till the posts are filled (if 10th is public holiday, Saturday or Sunday then the Interview will be held on the next working day).
3. Written test (except Sr. No. 1) will be conducted for screening of the candidates and only shortlisted candidates will be given computer test/ Tally Test and further called for the interview. Written test/Screening test/proficiency test is a test to check IQ, General knowledge and information of the candidate about concerned subject, those candidates who are unable to get 40% in screening / proficiency test will not be shortlisted for further interview Process.
4. Number of posts can be increased or decreased.
5. Reservation criteria will be as per Haryana Government policy.
6. Civil Surgeon / Concerned incharge can assign duty at any other place besides place of posting within the district.
7. Selection Criteria will be based as per NHM norms.
8. Local area weight age will be given for the resident of District Panchkula. Local Area Benefit will also be given to Sons/ Daughters of Haryana Government Employees (Working in Chandigarh & Panchkula) residing at Chandigarh after submission of required documents.
9. This office has the right to cancel the Interview or entire selection process.

The candidates must bring their own complete original documents, one set of attested documents of Qualification (Basic & Additional, Detail Mark sheet of each year, Registration Certificate if applicable & Experience certificate) Residence Proof i.e. (Only Ration Card /AADHAAR Card/ Voter Card / Passport / Residence Certificate issued by Tehsildar) & two passport size attested photographs.


Civil Surgeon, Panchkula