

DISTRICT HEALTH & FAMILY WELFARE SOCIETY, NARNAUL

Advertisement

DHFWS Narnaul invites application for filling up of various vacant posts under various schemes of NHM Programmes in different Health Institutions of District Narnaul, through walk-in-interview purely on contract basis initially up to 31/03/2018 or as per approval received in NHM Haryana ROP 2017-18, whichever is earlier. The number and details of various posts are as under:

Sr. No.	Name of Post/ Programme	No. of Post	Proposed Qualification	Functional Pay Structure			Entry Level Pay/ Remuneration	Date of Written & Interview
				Name of Pay Band	Pay Band	Grade Pay		
1	Psychiatrists (NMHP)	Gen- 1	(i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric.	The consolidated remuneration will be provided as per the approval in RoP.				27-02-2018
2	Consultant Medicine District (NPHCE)	Gen- 1	(i) MD, Medicine or equivalent degree from institution recognized by MCI (ii) At-least 2 years experience of working as a specialist in a hospital. (iii) Hindi/Sanskrit upto Matric.	The consolidated remuneration will be provided as per the approval in RoP.				27-02-2018
3	Finance cum Logistic Consultant (NCD)	Gen- 1	Essential- (i) Inter CA/Inter ICWA/M.Com or MBA (Finance/ Material Management) with knowledge of computer. (ii) Hindi/ Sanskrit upto Matric. Desirable: (i) At least 3 years experience in accounting including analysis, financial reporting, budgeting, financial software and reporting system. (ii) Experience of working in Health Care Financing/ National Health Accounts	PB-2	9300-34800	4000	16090	27-02-2018
4	Clinical Psychologist (NHMP)	Gen- 1	(i) Post graduate Degree in Psychology or applied psychology and a master of Philosophy in Medical and Social Psychology or Master of Philosophy in mental health and social psychology obtained after completion of a full time course of two years which includes supervised clinical training approved and	PB-2	9300-34800	4000	16090	27-02-2018

			recognized by the Rehabilitation Council of India. (ii) Hindi /Sanskrit up to Matric.					
5	Psychiatric Social Worker (NHMP)	Gen. 1	(i) Post graduate degree awarded after completion of course of study of minimum 2 years in Mental Health or Psychiatric Social work. (ii) Hindi/Sanskrit upto Matric.	PB-2	9300-34800	3200	12500	27-02-2018
6	Psychiatric Nurse (NHMP)	Gen. -1	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	PB-2	9300-34800	4200	13500	28-02-2018
7	Community Nurse (NHMP)	Gen. – 1	(i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	PB-2	9300-34800	4200	13500	28-02-2018
8	Case Registry Assistant (NHMP)	Gen.- 1	Essential: (i) Higher secondary and knowledge of windows based packages/ applications. (ii) Hindi /Sanskrit up to Matric. Desirable: (i) One year experience of working in a health care institution.	PB-1	5200-20200	1900	7580	28-02-2018
9	Staff Nurses- CHC NCD Clinic	SC-2 BC-A-1	i) B. Sc. Nursing /GNM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	PB-2	9300-34800	4200	13500	28-02-2018

IMPORTANT INSTRUCTIONS ::

- Application form will be available from day of advertisement published in news paper till 21/02/18 in O/o Dy. Civil Surgeon (NHM),Narnaul on any working day between office hrs on working day up to **21.02.2018 up to 5 PM.**
- One Application will be considered for one post only. Application form without having the post name and category/serial number will be rejected.
- Applicant should reach on given dates at 10:00 am in the DHFWS office for walk-in Interview. No applicant will be entertained after 10:00 am
- Full particulars along with contact no., email id, Postal address with PINCODE, two Passport size photo and attested copies of Educational Qualification & Govt & Semi Govt Experience should be attached with the application form.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of interview. For local area weightage marks , proof of residence (Ration Card/ Voter Card, Aadhaar Card) will be required.
- If the candidate had done his /her qualification diploma/degree through distance mode/regular mode then the university should be approved from Distance Education Council or joint committee of DEC, UGC and AICTE as the case may be. **It will be responsibility of the applicant to produce the proof of approval of his/ her degree/diploma from above mentioned authorities as the case may be.** The qualification should be completed before closing date of submission of application. Knowledge of Hindi or Sanskrit up to Matric Standard is required.

- Working knowledge of Computer programme and commonly used packages like MS word, Excel, power point is desirable for all categories of posts
- District authorities (Civil Surgeon office) has right to reject any application if found improper or having misleading information. District Health & Family Welfare Society, Narnaul has right to cancel any post/written test/interview at any time without specifying any reason and No claim will be entertained in this regard. Any information provided in the application found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidate will be terminated without giving any further notice.
- Number of Posts can be increased or decreased by District Authorities (Civil Surgeon Narnaul).
- Post of reserve category will be filled up as per Haryana Government policy. Applicant should bring proof of reserved category in original and attested copy.
- All the posts are non –transferrable and the selected candidate will remain posted at the place of appointment.
- Any additional work/placement under NHM can be assigned by appointing authority. Contract may not be renewed automatically and Civil Surgeon has the right to terminate the contract immediately if performance is found unsatisfactorily.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/ she has been engaged for project financed by Government of India having specific tenure.
- Vide letter no 1/752/NHM/A4/2014/97391-429 dated 11.03.2014 O/o MD NHM Haryana, “There is no provision to allow private practice after duty times or on holidays to staff recruited under NHM”
- No TA/DA will be paid for coming for interview and no separate information will be sent to applicant for interview.
- This office will not be responsible for any postal delay.

Deputy Commissnor cum Chairman
DH&FWS Narnaul

Civil Surgeon Cum Member Secretary
DH&FWS Narnaul

From Mission Director,
National Health Mission(NHM), Haryana
'Paryatan Bhawan', Bays No 55-58, Sector 2,
Panchkula

To All Civil Surgeons
Haryana State

Memo No. 1/764 NHM/A4/2015/13067-87
Dated Panchkula the 05-03-2015

Subject: Selection Criteria for recruitment of Staff in Civil Surgeon Offices on contractual basis under NHM-Modified.

Reference this office Memo No. 1/764 NRHM/A4/2013/27804-24 dated 10.06.2013 on the subject noted above.

2 It is clarified that no contractual staff under NHM should be recruited without proper advertisement and screening test.

3. The screening test/proficiency test is a test to check IQ, General Knowledge and information of the candidate about concerned subject.

4 For every post, advertised, atleast 4-5 times the number of eligible candidates should be shortlisted through screening/proficiency test. If the total number of applicants are less, than 2-3 times the number of eligible candidates should be shortlisted through screening/proficiency test. Those candidates who are unable to get 40% in screening /proficiency test should not be shortlisted for further interview.

5. Thereafter, following selection criteria for recruitment of Staff on contractual basis under NRHM should be adopted with immediate effect:-

	Weight	Marking Pattern
1. Basic Qualification	25	<u>25x Percentage</u> 100
2. Additional Qualification such as higher degree in same discipline or Public health or Management degree.	05	<u>05x Percentage</u> 100
3. Relevant Post Qualification Experience (Government / Semi Government only)	05	01 marks for each completed year.
4. NHM experience	05	01 mark for each completed year.
5. Proficiency tests such as tally for accounts personals / relevant tests for other staff. (not required for Doctor & Class IV employee)	20	Minimum qualifying marks for proficiency test are 40%.
6. Computer skill tests (It should be compulsory for all staff since computer knowledge is must).	10	
7. Local area weightage	20	Residence in PHC area – 20 Residence in CHC area – 15 Residence in Distt. – 10

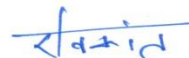
8.	Interview		10	Out of District – 0
		Total	100	

6. Selection Criteria for recruitment of Staff on contractual basis under NHM issued earlier, if any, may be treated as cancelled.

7. **Please ensure that a copy of the reference to Public Relation Department for advertisement should be endorsed to Private Secretary to Hon'ble Health Minister.**

NOTE:-

- i) If the vacancy of one category is more than 10, one observer from Head Quarter with question paper will be deputed for conducting the screening test.
- ii) If the vacancy of one category is less than 10, representative of Deputy Commissioner-cum-Chairman, District Health & Family Welfare Society will remain present through out the screening test and declaration of results etc. Question paper in this case will be set up by the office of Civil Surgeon.
- iii) Question Papers will be placed in sealed cover after declaration of result for screening test.
- iv) All marking/numbering will be done with blue/black ball pen.
- v) As Deputy Commissioner is the chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire process, irrespective of the number of vacancies .
- vi) In all cases, the final list will be got approved from the respective Deputy Commissioner-cum-Chairman, District Health & Family Welfare Society.



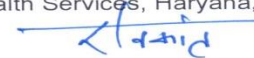
Director (Admn.),
for Mission Director, NHM,
Haryana, Panchkula

Dated: 05-03-2015

Endst. No. 1/764 NHM/A4/2015/ 13088 - 128

A copy is forwarded to the following for information and necessary action:

1. All Directors/Joint Directors/Dy.Directors, NHM, Haryana, Panchkula.
2. All Programme Officers, NHM, Haryana, Panchkula.
3. All Deputy Commissioner-cum-Chairman, District Health & Family Welfare Society, Haryana.
4. PS/HM for information of Hon'ble Health Minister, Haryana.
5. PS/Additional PSCM-II for the information of Additional PSCM-II.
6. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
7. PS/MD, NHM for information of Mission Director, NHM, Haryana, Panchkula.
8. PS/DGHS, Haryana for information of Director General Health Services, Haryana, Panchkula.
9. HMIS Cell, NHM, Haryana, Panchkula.



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for Mission Director, NHM,
Haryana, Panchkula